



MEETING AGENDA
Park City School District Education Master Plan
Planning Committee Meeting #13
February 20, 2019
1:00 - 3:00 PM

#	Time	Description	Discussion Lead
1	1:00 - 1:05	Introduction <ul style="list-style-type: none"> • Meeting Norms • Meeting Objectives <ul style="list-style-type: none"> ○ Identification of current and upcoming items and issues ○ Review any needed schedule changes 	Buck Swaney
2	1:05 - 1:50	Education <ul style="list-style-type: none"> • Take-aways from 2/12 Learning Leader meeting • Review Learning Leader/Ed Spec topics for Open Houses 	Victoria Bergsagel/ Clio Rayner
3	2:15 - 2:45	Communications <ul style="list-style-type: none"> • Review agenda and draft presentation for small group community meetings • Update on planning for 2/27 & 2/28 open houses 	Lindsey Ferrari
4	1:50 - 2:15	Process <ul style="list-style-type: none"> • Take-aways from 2/12 Task Force Meetings • Discuss next steps for Task Forces • Coordinate schedule for Transportation Technical Committee • Review Task Force topics/materials for Open Houses 	Christine Richman
5	2:45 - 2:55	Facilities <ul style="list-style-type: none"> • High level facilities approach update <ul style="list-style-type: none"> ○ Review progress on facilities assessment scope 	Clio Rayner
6	2:45 - 3:00	Next steps and Action items <ol style="list-style-type: none"> 1. Start coordination on next open house to identify location, space and approach - Ongoing 2. Implementation of Task Force approach to critical topics - Complete 3. Review website layout for opportunities to clarify content - Ongoing 	PCSD/GSBS PCSD/GSBS PCSD/WF&Co



	<p>4. Decide what to do with non-parent community in January - Need direction from PCSD</p> <p>5. Email Steering Committee regarding how to reach out to their community groups - NV5 to reach out</p> <p>6. Send list of educational spaces that need additional clarification - Ongoing</p> <p>7. Reach out to KPCW and Park Record for media coordination - Complete</p> <p>8. Define outreach approach for April/May - Need direction from PCSD</p> <p>9. Reach out to principals to request future state from the remaining schools and review the floor plans for correctness Check with technology department on technology standards - Complete</p> <p>10. Finalize dates for the school listening tours - Complete</p> <p>11. Review calendars for availability on February 25th and 26th - Complete</p> <p>12. Coordinate schedule for Transportation Technical Committee</p> <p>13. Contact Alfred with the city to determine city rep for Transportation - Complete</p> <p>14. Contact Diane with the city to determine if city reps are required on all task forces - Complete</p> <p>15. Review Task Force membership and approve before February 8th - Complete</p> <p>16. Provide directories of 2015 master plan and 5-6 school discussion - Complete</p> <p>17. Review PCSD website for research - Complete</p> <p>18. Schedule a time for training for the facilitators - Complete</p> <p>19. Schedule meeting to discuss facilities scope - Ongoing</p>	<p>PCSD</p> <p>NV5</p> <p>GSBS</p> <p>PCSD</p> <p>PCSD</p> <p>GSBS</p> <p>PCSD</p> <p>GSBS</p> <p>PCSD</p> <p>GSBS</p> <p>PCSD</p> <p>GSBS</p> <p>PCSD</p> <p>PCSD</p> <p>GSBS</p> <p>GSBS</p> <p>GSBS</p>
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